

Application for Employment

Summer Work Program Supplement

Village of Springville
5 W. Main St.
P.O. Box 17
Springville, NY 14141
(716)592-4936

SUMMER WORK PROGRAM POLICY:

The intent of the summer work program in the Village is to accomplish seasonal work that is in excess of that which can be handled by full time employees, but does not justify additional full time help. It is the intent of the Village Board to place in these positions young people who are in or about to enter college. The program will normally cover the summer vacation period.

Requirements for the Summer Work Program are as follows:

1. Applicant must have graduated from high school and be 18 years of age during the first summer employed.
2. Applicant must be a resident of the Village of Springville.
3. Applicant must be actively applying to college and provide evidence of same by providing the name and address of the college and name of Guidance Officer. Also, anticipated date of entering college and date of graduation. Your Supervisor and/or the Village Office must be notified immediately if it is determined while in the Village employ, that you will not be returning to college for the fall term.
4. A physical examination is required for successful applicants prior to employment. (The Village will pay \$25.00 toward the physical)
5. A new employment application is required each year.

The Summer Work Program is intended to provide employment and work experience during the college career of Village residents. Employment one year does not guarantee reemployment. Employees are subject to termination of employment or not being rehired based on the following:

- Performance.
- Willingness to perform all assigned tasks.
- Failure to follow instructions and the Village Rules and Regulations.
- Respect and cooperation extended to supervisor, fellow employees and the public.

I am actively applying for acceptance at the following college(s) and understand that the Village may verify application of same.

Name of College

Address

Name of Guidance Officer

Signature of Applicant